

### Board members

Nancy Flores, President | Deb Ganderton, Principal | Tom Wong, Treasurer (via phone) | Andrea Degener, Secretary | Ivana Milosevic, Member | Geysil Arroyo, Member | Gina Honma, Teacher Representative | Korby Trocha, Teacher Representative

### Old Business and Approval of Last Meeting's Minutes

- EIS assembly - teachers can contact EIS to set up assembly. No assembly on the calendar at this time. - Nancy emphasized that it is a great opportunity and is FREE. They only have certain days and will likely fill up.

### President's Report

- A. New officer positions - extended terms - Since Nancy and Tom have already been on the board will their new terms be a 2 year commitment.
  - a. Tom - 2 years makes sense for continuity
  - b. VOTE - All voted for President and Treasurer will be a 2 year term.
- B. Strategic Plan & projected expenses & income review
  - a. IB Fees & Teacher Training - Deb - Annually, District pays for:
    - i. Annual IB fees (except for eval year when school requests that PTC fund approximately \$3,000-4,000 additional dollars).
    - ii. \$15,000 for IB training (all teachers must attend a minimum of one training every 5 years) Deb does not anticipate asking PTC for additional funding for IB training this year

Nancy - not a fixed amt - projected.

  - b. SONO - re-evaluate benefits costs/reward - NEED to discuss in future. Brijet M. taking on this year and has someone to shadow. Tom - Community staple - Rally more families to help. Mtg last December from Brijet M. - One of the things she was considering was scaling back. Brijet M. was going to research an alternative. The SONO fest cannot last forever. Need new parent volunteers.

### Principal's Report

- A. Back to school night. Sensitive getting kids back home for bed. Drop off in cafe for kid care & then parents go to Auditorium - 12 min (Agenda - Deb, PTC, ) Standing room only
  - a. What if kids move after BTSN ? Previous years, we scheduled a "mini" BTSN for those families of children moved to new assignments.
  - b. Library - Meeting with Heather - should have things costed out, Nancy - adding media system for the library from Matteo's donation.
  - c. Need meeting with Heather, Deb, Nancy, Mauricio, Johnno with district in future

### New Business

- A. Art supplies funding - engaged Barbara Smith for Art Teacher this year. Requested allotment for supplies - Deb had mentioned they could use ASB (associated student body) funds for supplies. Last year - money was in PayPal (approx 5K) and it is unknown where it came from. *Only committee that uses PayPal is jogathon.* Nancy proposal that this money (5K) can be used by Barbara and teachers art supply (NOT curriculum) - Set up a Foundation account with Blick/Amazon?? Plan: Need to figure out a system on how to get the money to classroom. VOTE: All agree to use the PayPal money for Art supplies for Barbara and teachers

- B. Ceramics instructor & Kiln maintenance expense - need new teacher by Sept/Oct
  - a. 6 weeks per class throughout the year. All grade levels at the same time. Hours/Pay - 6 hours per class (21) \$20,000
  - b. VOTE - Foundation pay expenses to fix ceramics equipment - if more than \$750 come back to the foundation for approval
- C. Communications - website updates & protocol- Bridgett is drafting a communications protocol. Communications is growing. Nancy to provide more during the next meeting
- D. Buona Forchetta grant proposal - mtg with Matteo 8/30 @ 5:15 - Nancy to try to have a draft proposal for meeting

### **Committee Report**

- A. Dine out
- B. Jogathon (Andrea to be liaison)
- C. SoNo (Ivana to be liaison)
- D. Gala
- E. ASE (Geysil to be liaison)

### **Other Items**

- Art (Ashley) asked Deb if she can post an art program to PTC website (part of protocol that Bridgette is working on)
- Discussion of logo change to webpage and social media page.
- Banners promoting PTC website in English & Spanish - 6 in total - to be posted at main gates.
- Event Posters - Calendar of events, goal in every classroom and in front hallway

### **Action Items**

- Nancy - finalize Policy and Procedure Funding Request for classrooms
- Deb - forward invoice for IB cost and lunch receipt
- Deb - will need meeting with Heather, Deb, Nancy, Maricio, Johnno with district for library
- Nancy - send email to committee chairs that liaison will be assigned committees
- Nancy - name of chair and each member - should be updated on website.
- Nancy - next time we are all together plan to take a picture (Nancy to give a heads up)
- Nancy/Team - money for Barbara - need to determine how this is given
- Nancy - provide communications protocol/policy from Brigette at next meeting
- Team - brainstorming on leader board for SONO - Goals for volunteering? Thermometer for Fundraising goals with percentages of goals met?

### **Board Approvals**

- President and Treasurer will be a 2 year term.
- Use the PayPal money for Art supplies for Barbara and teachers
- Foundation to pay expenses to fix ceramics equipment- if more than \$750 come back to the foundation for approval

### **Adjournment**

### **Strategic Plan & Funding Goals:**

#### **I. Enrich the IB Curriculum Experience \$100,000:**

Spanish, Art, Dance, Ceramics, Garden, After School Enrichment Classes & Scholarships

#### **II. Support Teachers, Students & School Community Needs \$50,000:**

IB Fees & Teacher Training, Achieve 3000, Field Trip Busses, Staff Appreciation Events, Class Grants, Campus Beautification

#### **III. Create Meaningful & Life Changing Moments for Students \$8,000:**

McKinley Theatre Company, Variety Show, Running Club, Art Show, Movie Nights & Camp Out, Yearbook

