

# McKinley Foundation Meeting Minutes

August 26th, 2014

## Attendees

---

President	Betsey Zbyszynski
Treasurer	Rachel Rath
Secretary	Ingrid Yanez
Principal	Julie Ashton-Gray
Fundraising Committee	Michael Wallace
Communications Comm.	Bridgette Tullis
Gardening Teacher	Mindy Swanson

## Agenda

---

- "Wheel" – Gardening update
- 2014 – 2015 Budget Projections
- Calendar
- *Sicilian Thing* Donations
- *Target* Grants
- Electronic Waste Recycle Event
- Volunteer positions sheet – 1<sup>st</sup> day of school help
- Communication Committee update

## "Wheel" – Gardening update

---

Mindy Swanson who leads the Gardening class at Birney Elementary shared her plans for the Gardening class, the new section of the "Wheel" at McKinley. Her curricula will include teaching the different plant families, 11 crops, nutrition, zero waste, and a cooking class. She will be working alongside another educator to lead the Gardening class. She wants to be in constant communication with McKinley teachers, with the goal of having the gardening classes align with what is taught in the day-to-day classes.

Mindy will send a supplies list to Grant Ferrier. The list itemizes among other things: magnifying glasses, rubber gloves, trowels, weeding tools, shades, sink/washing station, and an area/structure for storage.

Mindy will like to post photos in the facebook page *Dig Down Deep (D3)*, which is dedicated to the Gardening Classes. She will require parents to sign an "Image Use Release Form".

Rachel will prepare a contract for Mindy to sign. Betsey will look into the Foundation's insurance to see if the class can be covered.

## **2014 – 2015 Budget Projections**

---

Rachel presented the Foundation Income Statement as of July 24<sup>th</sup>, 2014. She also provided comparisons between FYE 6/30/13 vs. FYE 6/30/14.

The 2014-2015 Budget Projection assumes an increase of 10% for major fundraising efforts.

Some expenses listed in the Budget Projections were adjusted during the meeting to reflect the actual needs of the After School Enrichment Program, Field Trips and Gardening (Wheel) budgets.

There was a discussion considering organizing another fundraising event.

## **Calendar**

---

The 2014-2015 calendar has been produced and posted on the McKinley Parent Teacher Club (PTC) website. PTC and Foundation Meetings have been scheduled alternately, thus every month there will be a PTC Meeting or a Foundation Meeting.

## ***Sicilian Thing* Donations**

---

The "Sicilian Thing" got in contact with McKinley and asked what items the school needed. The meeting attendees suggested to request paper, tissue, wipes and pizzas for the meetings and/or school events.

## ***Target* Grants**

---

*Target* stores offer three grants to support school activities nationwide. The grants could financially aid our Field Trips and the "Wheel". The application deadline for one grant suitable to support the Field Trips is on September 30<sup>th</sup>. The application deadline for two grants suitable to support activities related to the "Wheel" is March 2015. Michael will evaluate if it will be feasible/appropriate to submit applications.

## **Electronic Waste Recycle Event**

---

During the Electronic Waste Recycle Event the school has the opportunity to receive a percentage of the money generated from recycled items. Originally, the Recycle Event was planned for August 30<sup>th</sup>, but due to logistics issues, it has been moved to another date that is still yet to be determined. The event will be planned well in advance to ensure there is ample time to get the word out around the neighborhood.

## **Volunteer Position Sheet & 1<sup>st</sup> day of school help**

---

The current Volunteer Position Sheet will be consolidated in a very clear and concise form. Ingrid will translate the text to Spanish. It will be available for the New Parent Orientation on Friday, August 28<sup>th</sup>.

Michael volunteered to help during the 1<sup>st</sup> day of school (September 2<sup>nd</sup>) by managing the information/welcome table.

## **Communications Committee**

---

Bridgette shared with the board the information on the new members of the Communications Committee (CC); Barbara Wilke, Maribel King, and Danielle Boren. Together they will be in charge of the PTC Database, Newsletter, Email for Wednesday Papers, PTC website, and McKinley facebook page. The CC is in need of two additional members.

Betsey agreed to provide -to the CC - the agenda for the meetings five days before the meeting date, so they can post them ahead of time.

## **Next Meetings**

---

- 1<sup>st</sup> PTC Meeting: September 24<sup>th</sup> at 6PM
- Foundation Meeting: October 22<sup>nd</sup> at 6PM